



Course Reading List Tool Quick Start Guide

For Kent State University

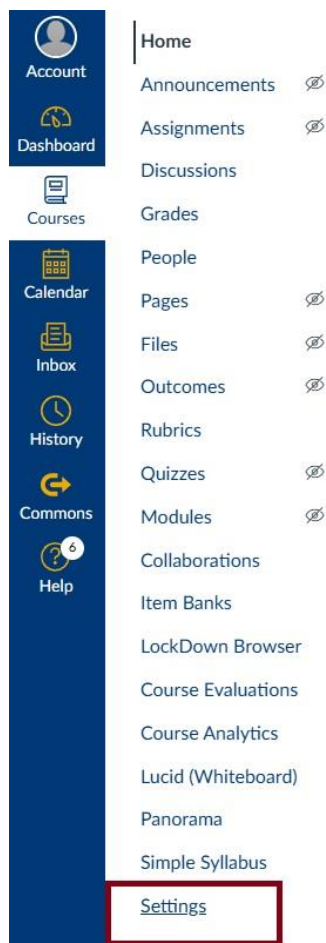
Kent State University Libraries is now using a new **Course Reading List Tool** to manage and provide access to course materials (also known as Course Reserves). Available now through Canvas, the Course Reading List Tool supports academic engagement by seamlessly integrating library resources into your course.

This guide has been created to help you get started and to assist with some common Course Reading List tasks.

What is this Course Reading List? What is Leganto?

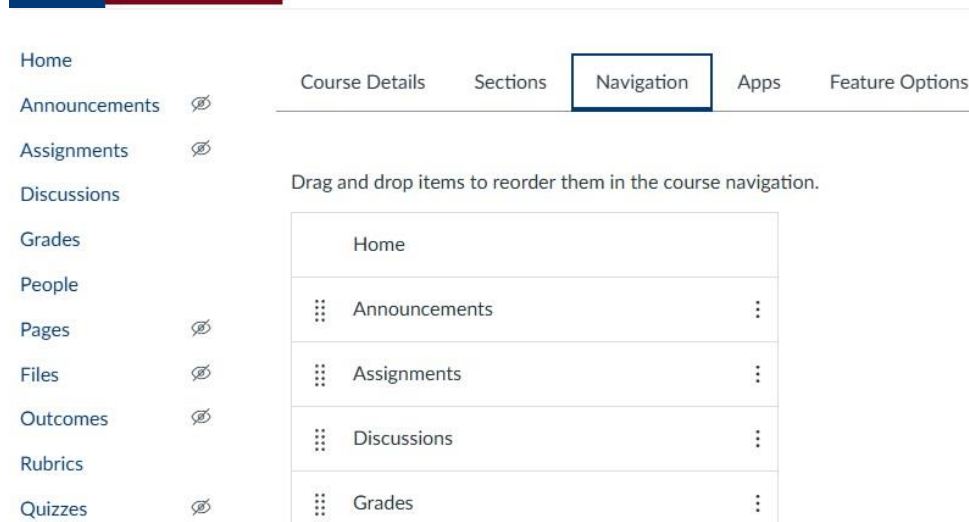
We like to joke that *Leganto* sounds like it should be a type of pasta, but that's not what it is.

The new Course Reading List Tool uses a product called Leganto. You can see a video about Leganto [here](#) (link will take you to youtube). Please note that the video does not show this new tool set up or branded for Kent State University and only refers to it as *Leganto* while we are calling it the **Course Reading List Tool**. There may be some differences in how things appear for you. In Kent State University's Canvas, your list will appear as **Course Reading List** but in the video it may be identified by other terms.

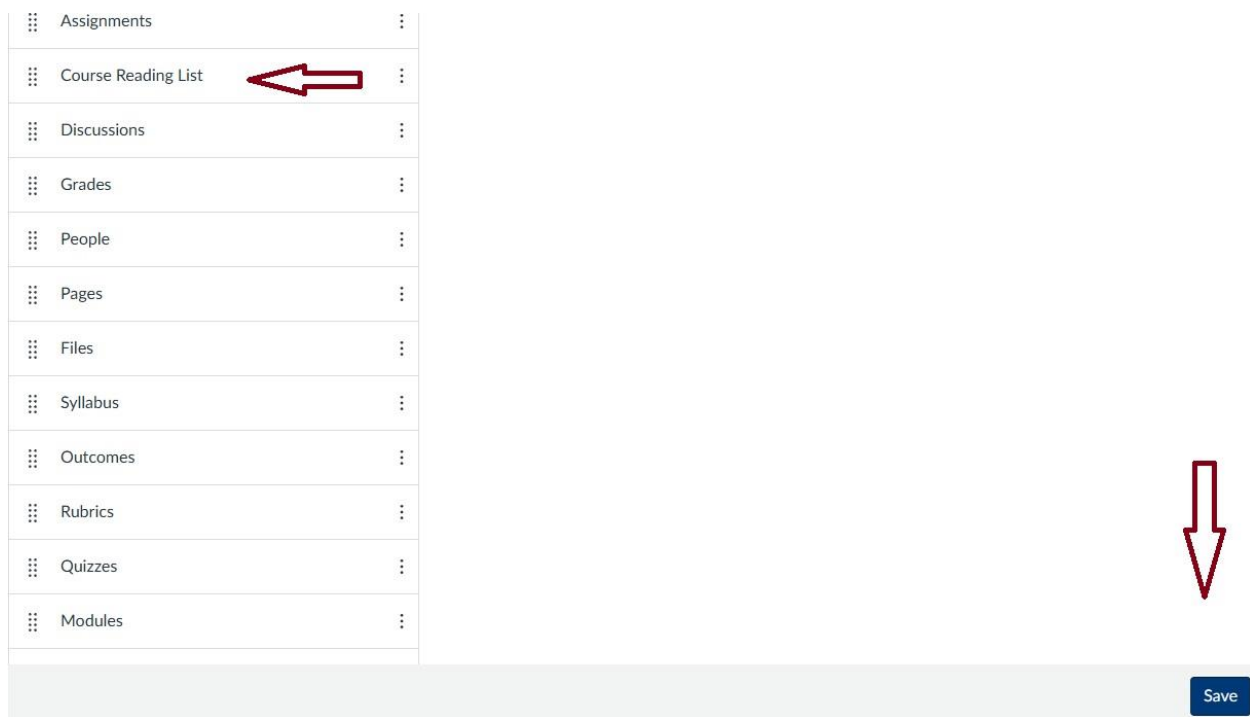


The new Course Reading List Tool is already integrated into your Canvas course but you may have to begin by adding it into the active navigation section of your course in Canvas. You will do this by clicking “Settings” in your course navigation.

Within Settings, go to the Navigation tab.

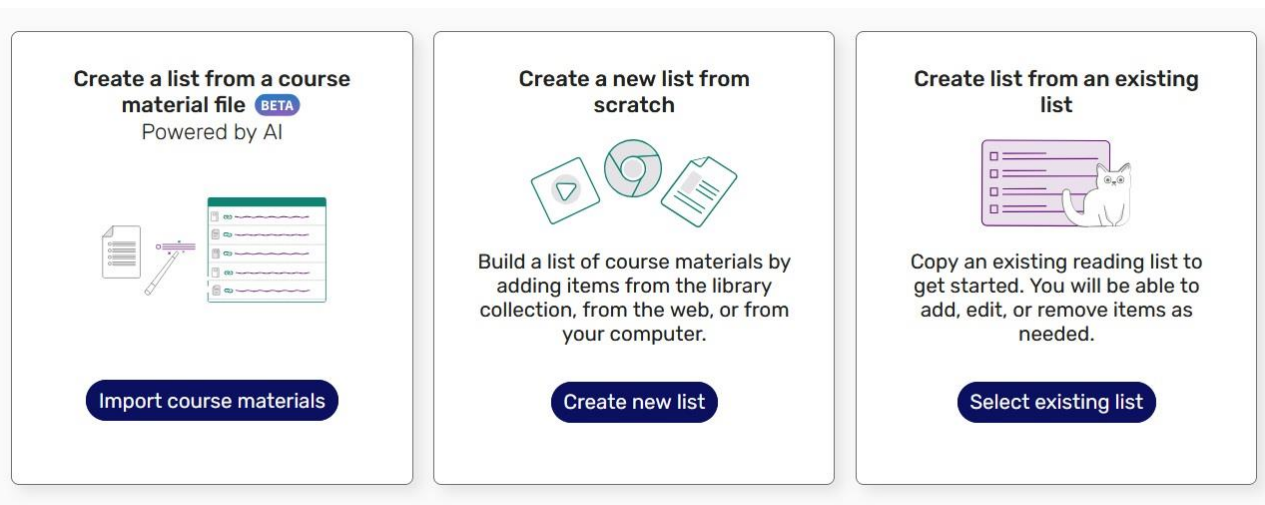


Then drag **Course Reading List** into the active course navigation. Next hit the **Save** button. It is now added into the navigation for this course.



Now click on the ***Course Reading List*** from your Canvas course navigation. It may need to open it in a new tab or it may display on your current tab within the Canvas frame.

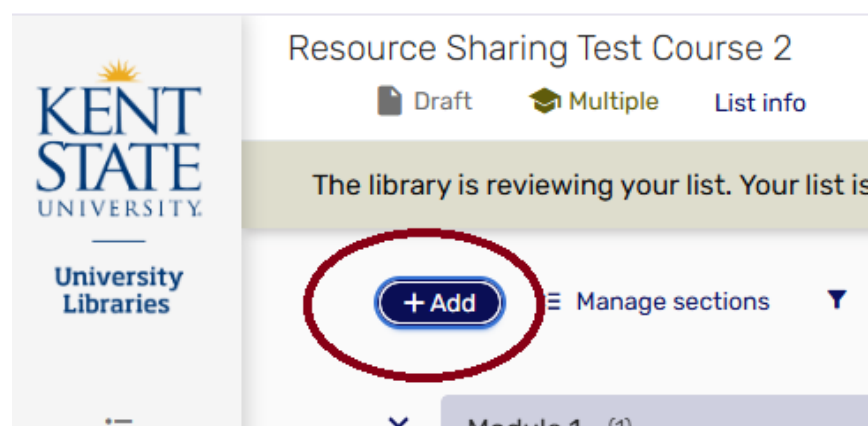
At this point, you have a few options. You can create a list by using a tool that allows you to upload your syllabus or a list of citations. You can use an existing list. Or you can *create a new list from scratch*. When setting up a new list, you have some choices about whether you want items arranged by module or by weeks. Make your selections. This guide focuses on creating a new list from scratch, but you are welcome to explore these other options.



Once you have gotten past those first few decisions, you can add items to your list. The **Add** button near the upper left of the screen is your starting point for searching for library materials, uploading your own materials, or entering citation information about items that you would like the library to purchase or license.

Searching and Adding an Item

Use the Add button to open the search box. Type in a title or other citation information. Once you have found and selected the desired item in the search results, click the **+** to add it to your Course Reading List.



Search the library ✕

KSU Libraries ✕ 🔍

They called us enemy

Any field contains **They called us enemy** in **KSU Libraries** Advanced search

☐ Include records without full-text access

Showing 20 out of 2,872 results Filter



They called us enemy

Book | Takei, George, 1937- author, Eisinger, Justin; Scott, Steven (Comics author); Becker, Harmony; Lazcano, Gilberto; Top Shelf Productions (Marietta, Ga.), publisher, Marietta, GA, Top Shelf Productions, an imprint of IDW Publishing, 2019 - 2019

 Physical | 2 / 2 available at Kent Main Library Reserve, 1st floor: D769.8.A6 T355 2019 and more locations

[More details](#)



How to have an enemy : Righteous anger and the work of peace.

Add item to list : They called us enemy

Purchase Requests

If you would like to request that University Libraries purchase or license an item not available in our library collections, you can enter the item information—make sure you give us enough information to identify correctly the desired material—and add the *Request Library Purchase* tag under *Item actions*.

Edit item



Title*

Confessions of a cereal eater

X

Type*

Book

X

▼

Item actions

Links & availability

Item details

Library discussion

Related items

Information for students

▼

☐ Hide from students 

 Note for students:

Due date



Tags

▼

Add tag

Request Library Purchase 

Digitization Requests

If you would like to request that University Libraries digitize/create a PDF of a chapter or article from a physical item the library holds, you can add the item to your list and then edit the item, click the *Request digitization* link under *Item actions*, and enter the information about the portion you would like digitized. (Note that you may need to hit *Save* within the item edit box to make the *Request digitization* link appear.)

[Share](#)
[More](#)
[Close](#)

See one, do one, teach one : the art of becoming a doctor

Book | Farris, Grace, author, artist., W.W. Norton & Company, publisher., First edition., New York, NY, W. W. Norton & Company, 2026 - 2026, Total pages 297 pages :

🕒 Draft

Item actions
Links & availability
Item details
Library discussion
Related items

Information for students ▾

☐ Hide from students 🗑️

📝 Note for students:

Due date 📅

Tags ▾

Add tag

Library services ▾

Request digitization

If you want to use a chapter or article from an item you do not find using the search, create a manual entry for the item.

Submit and Publish Your Course Reading List

Click *My List is Ready* to submit it to the library for processing and publish the list to make it visible to your students.

Additional Tips about the Course Reading List Tool

We have discovered a few quirks and confusion causers.

- ★ Streaming media shows up as a *Book* in the search results so be aware if you are looking for a film, your search results might include streaming media even though it appears to be a book.
- ★ If you previously used streaming media in your course but cannot find the item via the search, our license may have expired. You can create an entry in your Course Reading List and add the *Request Library Purchase* tag to let us know you would like the library to consider purchasing a streaming license.
- ★ You may need to use the drop down on the search box to change from searching *KSU Libraries* to searching *Newspapers* in order to find some newspaper or magazine articles.
- ★ When requesting digitization, you sometimes need to hit that **Save** button even though you have not made any changes, to display the *Request digitization* link.
- ★ If you need some guidance or need to reach out to us about something you have added to a Course Reading List, you can always [submit a ticket](#) to us and explain what happened. We are happy to help! 😊

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