Remote Access to Library Resources

To access the library's electronic resources, including KentLINK, OhioLINK catalog and Periodical Abstracts, start at the library's homepage at http://www.library.kent.edu. You will be able to access most of the library's electronic resources from your dorm room or other on-campus computers without a password.

If you are working at a computer off campus, you will be able to access KentLINK and OhioLINK catalogs, but you will need a PIN (Personal Identification Number) to access most research databases.

Here is some basic information for setting up your PIN.

Your PIN is needed to:

- "View Your KentLINK Record" within KentLINK
- Request some materials online.
- Renew materials online.
- Authenticate your status as a valid University user using the OhioLINK Authentication Service when connecting to restricted OhioLINK resources from offsite.

This library PIN can only be created within KentLINK. The steps for creating a PIN for the first time and on the Web are:

1. Connect to KentLINK at http://kentlink.kent.edu
2. Click on "Your KentLINK Record" in the upper right area of the screen.
3. Type in your name and social security number. Do not type anything into the PIN box at this time.
4. Click on the "Submit" button.
5. The next screen should say "Please Enter a new PIN." You will see that your name and social security number are already entered. You will also see instructions asking you to fill in your new PIN number. Create a PIN with 4 to 10 characters. This can be any combination of letters and numbers and should be something you'll remember.
6. If you receive other system messages, see the "Tips" section below.
7. After successfully creating the PIN, you will see a screen with your name - this is a sign that you have successfully created a PIN and are in your personal library record. This allows you to keep track of what books you have checked out and their due dates, any books that are on order through OhioLINK, and any monetary charges that have been posted to your account. Your record will be blank if you have none of this activity.
8. Click on the "KentLINK Catalog" button to leave your personal KentLINK record and to return to the main KentLINK screen. You may proceed with your research from this point.

Troubleshooting Tips

If you receive a message "Invalid PIN" when trying to set up your PIN, you should reenter all the information again for confirmation. This should then successfully create the PIN and take you into your KentLINK record. If this fails, visit the Circulation Desk or call 672-7905 for staff assistance.

If you receive a message, "Sorry, cannot locate patron record" when trying to set up your PIN, you should try filling out the form again. If the system still responds that your record cannot be found, visit the Circulation Desk or call 672-7905 for staff assistance.

**If you have forgotten your PIN, go to the Circulation Desk and show photo identification. Staff will reset your PIN so that you can recreate it as described above.

Please Note: A PIN will provide access to many (including Academic Search Premier), but not all of the library's electronic resources. Some resources require proxy server access. For more detailed information on remote access and Web Proxy Server set up go to http://www.library.kent.edu/internet/remote.html or call the Information Services HelpDesk at 330-672-HELP.