

ORCID Identifiers in the ETD Center

As of March 11th, 2015, ORCID Identifiers are now integrated into the OhioLINK ETD Center for use by submitters to add to their accounts. ORCID Identifiers help distinguish one researcher from another, especially when names are similar, and serve as an online profile that can link to a researcher's works, funding, professional website, and other useful information. For any questions, issues, or concerns, please contact your local graduate school office for help.

Adding an ORCID id during sign-up

When signing up for a submitter account, the ORCID Identifier box appears on the sign-up form. If the submitter already has an ORCID, it can be copied and pasted into the box or typed in.

The screenshot shows a "New User Registration" form with the following sections:

- Select the Type of Account you are Requesting:** Radio buttons for "Submitter/Student Account" (selected) and "Institution Administrator/Reviewer Account".
- Name:** Four input fields for Last Name, First Name, Middle Name or Initial, and Suffix. An example row shows "Shultz du Bois", "Cathleen Jean", "Marie François", and "III". A note states: "Please enter your name in the form used on the title page. Capitalize normally (for example, 'McGuire', rather than 'MCGUIRE' or 'McGUIRE')." with a link to "See our notes about entering special characters and formatting."
- User Information:** Input fields for "Email Address" (with note "(This will be your username)") and "Confirm Email Address".
- ORCID Identifier:** An input field for the ORCID Identifier, followed by "Create ORCID" and "Find Existing ORCID" buttons.
- Current Contact Information:** (Partially visible at the bottom).

Screenshot: Sign-up form

A warning message will appear on the far right if the ORCID Identifier is incorrect or not assigned to anyone.

ORCID Identifier

ORCID Identifier orcid.org/1111-1111-1111-1111 **Create ORCID** **Find Existing ORCID** (This ORCID Identifier is invalid)

Screenshot: Invalid ORCID Identifier message

Once the submitter clicks elsewhere on the form, such as filling out another box, the system will check ORCID to ensure that it is valid and display who it belongs to on the far right so that a submitter can confirm that it is the correct one.

ORCID Identifier

ORCID
Identifier

orcid.org/

0000-0002-0566-9796

Create ORCID

Find Existing ORCID

(This ORCID Identifier is assigned to Emily Flynn)

Screenshot: Valid ORCID Identifier entered into sign-up form

The second option during sign-up is to click the “Create ORCID” button which will open a new tab and load <https://orcid.org/register> for the submitter to register on ORCID’s website and once complete the submitter can finish the ETD Center sign-up by entering the new ORCID Identifier.

Register for an ORCID iD

ORCID provides a persistent digital identifier that distinguishes you from every other researcher and, through integration in key research workflows such as manuscript and grant submission, supports automated linkages between you and your professional activities ensuring that your work is recognized.

First name * ?

Last name

Email *

Re-enter email *

Password * ?

Confirm password *

Default privacy for new research activities (Works, Affiliations, Funding, etc)

?

Notification Email

Send me notifications about changes to my ORCID Record.

Send me information about events ORCID is sponsoring and ORCID news.

Terms of Use *

I consent to the [privacy policy](#) and [conditions](#) of use, including public access and use of all my data that are marked Public.

You must accept the terms and conditions to register.

Screenshot: Register for an ORCID Identifier

As a third option, submitters who have an ORCID Identifier can search for it. Once they have typed their first and last name into the sign-up boxes, clicking “Find Existing ORCID” will open a new tab and load search results in ORCID based on their name. The submitter can then enter it and complete sign-up.

Search results

ORCID ID	First name	Last name	Other names
0000-0002-0566-9796	Emily	Flynn	Emily Alinder
0000-0002-3820-2578	Anita	Flynn	
0000-0002-6162-9510	Mark	Flynn	
0000-0003-3806-108X	James	Flynn	
0000-0001-8295-9933	Peter	Flynn	
0000-0001-6856-2614	Lawrence	Flynn	
0000-0001-7232-7975	joseph	flynn	
0000-0002-7969-7466	Tyler	Flynn	
0000-0002-4796-745X	Chris	Flynn	
0000-0002-9990-7467	Harry	Flynn	Harry Flynn

Show more

Screenshot: Search results on ORCID

Adding an ORCID Identifier to an existing submitter's profile

For submitters who did not add an ORCID during the sign-up process, they can add one to their profiles by logging into the ETD Center and clicking the "Go to Profile" button. The profile will load and is similar to the sign-up form with the same options as above for the submitter to create, find, or enter an ORCID Identifier. On the profile page, click "Save All Changes" once entered. The ORCID box will not appear on the submitter homepage once an ORCID Identifier is associated with the account.



Home My Profile

ORCID

You don't have an ORCID associated with your profile

[Go To Profile](#)

My ETDs

Q Go Actions

	Institution/Unit	Accession ID	Title	Submission Status	Submitted By	Reason for Return
	OhioLINK University	ihonors1410798134	Honors thesis	Published	Alinder, Emily	

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Screenshot: Submitter without ORCID Identifier homepage