

## GENERAL BOOKBINDING CO.

8844 Mayfield Rd.
Chesterland, Ohio 44026
440-729-9411
Fax 440-729-9415
Email custservice-qbc@icibinding.com

## BINDING PERSONAL COPIES OF THESES, TREATISES, AND DISSERTATIONS INFORMATION AND TRANSMITTAL FORM

For \$30.00 per copy, students can order volumes bound in black with their names and date of graduation in gold lettering on the spine.

General Bookbinding will mail the bound copies directly to the student. **ALL SHIPMENTS FROM THE BINDERY MUST BE MADE TO AN U.S. DOMESTIC STREET ADDRESS.** International students and students leaving the country upon graduation must make arrangements to provide a domestic U.S. address.

Typical delivery schedules for binding require from 4 to 6 weeks from the date that the binder receives the manuscript

GENERAL BOOKBINDING COMPANY

Please complete the form below, including a check or money order, and ship to:

8844 MAYFIELD RD

	CHESTERLAND, OHIO 44026	
DATE:	# of copies x \$30.00 = \$	
	Return Postage FF	REE
	Amount Enclosed =\$	
	Address (U.S. domestic only. Please indicate in care of addresse Copies cannot be delivered to post office boxes!	ee as appropriate.)
	YEAR OF GRADUATION	
	(To be printed on spine -	- Example: 2004)
NAME		_
]	Print Legibly Please – (This will be printed on the spin	ne)
ADDRESS		
		_
PHONE NO.		

- \* FRONT COVER LETTERING IS \$10.00 PER THESIS
- \* PLEASE NOTE THERE IS A \$5.00 FEE PER THESIS FOR RUSH PROCESSING