## Hours

Monday–Friday 8:00-5:00

## Location

We are located within Audio Visual Services on the third floor of the main library across from the Kent Student Center.

## Phone

(330) 672-1850

## Website

www.library.kent.edu/design

## About Us

**At Design Solutions we create and produce a wide variety of design and photographic pieces for the university community. They are used in presentations, research and teaching, for conferences and special events, at both Kent and the regional campuses.**

### Our services include

- Posters
- Printing digital files
- Scanning & slide imaging
- Portfolio photography
- Vinyl banners & signs.
- Displays
- Flyers
- Multimedia presentations
- 35mm slides

Contact us for more information about your design and photo projects.

Fall 2009

# designsolutions

## pricing information

## Printing (laser and inkjet)

**8.5"x11"**
- paper ..... $0.75
- cardstock ..... $1.00
- photo paper ..... $3.00
- certificates ..... $1.00
- sticker paper ..... $3.00

**8.5"x14" paper** ..... $1.00

**11"x17"**
- paper ..... $1.50
- cardstock ..... $2.00
- photo paper ..... $6.00

## Printing (large format)

**Per square foot**
- bond ..... $4.00
- satin/glossy ..... $7.00
- vinyl ..... $9.00
- flagtex ..... $8.00
- window cling ..... $8.00
- special media ..... See DS staff member

**Full Color Signs**
- print on corex ..... $9.00/sq. foot
- print on sintra ..... $10.00/sq. foot

**Wall graphics** ..... $8.00/sq. foot

## Dry Mounting

**Per square foot**
- foam board ..... $5.00
- mat board ..... $5.00
- gator board ..... $9.00
- bond/foam ..... $9.00
- specialty media/foam ..... $12.00
- bond/gator ..... $13.00
- specialty media/gator ..... $16.00

| **Blank boards** | **32"x40"** | **4'x8'** |
|---|---|---|
| Foam board | $6.00 | $25.00 |
| Gator board | $9.00 | $40.00 |
| Cresent board | $7.50 | N/A |

## Vinyl Signs and Banners

**Corex Signs (white, yellow, blue)**
(per sq. foot) ..... $6.00

**Sintra (PVC) Signs**
(per sq. foot) ..... $10.00

**Banners (vinyl lettering)**
(per sq. foot) ..... $9.00

**Vinyl Graphics/Logos*** ..... $5.00

**Corex blanks** ..... $6.00 per 24"x36"
**Reflective Vinyl** ..... $21/sq. foot
**Dry-erase Vinyl** ..... $21/sq. foot

**Additional charges**
- each additional color ..... +10%
- double sided ..... +75%
- grommets ..... 25¢ each
- pole pockets ..... 20% of total banner cost
- step stakes ..... $2.50 each

*Note: Hourly design fee may apply.

## Studio Photography

**Studio time per hour** ..... $42.00
(1/2 hour minimum)
**On-location per hour** ..... $75.00
**Roll of film and processing** ..... $15.00
(12 slides)

## Slides

**Copy Slides** ..... $2.00
**Duplicate Slides** ..... $1.00
**Digital Imaging (per slide)**
- Originals ..... $4.00
- Duplicates ..... $2.00
- Shipping ..... $5.00+

*(Please add a minimum of 5 business days for turnaround on these orders.)*

## Scanning

**One scan** ..... $5.00
**More than 2** ..... $42.00/hr

**CD or DVD Burn** ..... $2.00 each

*Note: Copyright issues remain the client's responsibility.*

## Lamination

**Lamination*** ..... $2.00/linear foot
**Adhesive Lamination*** ..... $3.00/linear foot
**Plus hourly trim fee** ..... $42.00/hr
**Pouch Lamination**
(cost includes print)
- Business card size ($3^{3/4}$" x $2^{1/4}$") ..... $1.00
- Luggage tag size ($4^{1/4}$" x $2^{1/2}$") ..... $1.50
- Media pass size ($3^{1/2}$" x $5^{1/2}$") ..... $2.00

**Accessories**
- Plastic loop (luggage) ..... 25¢
- Pocket clip (strap) ..... 30¢
- Pocket clip (taped) ..... 30¢
- Pin back ..... 30¢

**Plus hourly design fee** ..... $42.00/hr

*Up to 11" wide

## Edging

**Per inch** ..... 25¢
(Blue, Gold, Black, White, Pewter, Silver)

## Misc. Materials

**Foam Board Hooks** ..... 25¢
**Grommets** ..... 25¢
**Velcro Hook** ..... 10¢/inch
**Velcro Loop** ..... 10¢/inch
**Cardboard Easels**
- 6" ..... $1.00
- 15" ..... $2.00
- 24" ..... $6.00

**Cardboard tubes**
- 38" (3" diameter) ..... $2.50
- 48" (3" diameter) ..... $3.00
- 36" (5" diameter) ..... $5.00

## Labor (per hour)

**Design, finishing, Wayfinding, or studio photography** ..... $42.00 (or $10.50 per 1/4 hr)

## Other Charges

**Rush Charge** ..... $42.00

*Note 1: If total invoice is less than $42.00, then the RUSH fee is $21.00.*
*Note 2: If the total invoice is more than $420, then the RUSH fee is 10% of the total invoice.*