Statistical and Qualitative Software Support Advisory Panel
May 29, 2009
1:00 to 3:00 a.m.

Attendees: Laurie Broadwater, Erica Eckert, Julie Gedeon, Steve Schindler, Barbara Schloman, Richard Serpe, Murali Shanker, Tina Ughrin, Manfred VanDulman, Kathryn Wilson

1. Meeting Minutes – approved

2. Fees and Management Decisions for Fall, 2009 handout

Purpose and elements of handout were explained
     Leasing model would require users to reassess needs every year

Decisions
o Purchase option should be eliminated
o Software should be installed from server; discontinue providing CDs; put executable files behind Kent log in and PW
o Need clear university policy—chairs and directors need to implement within own units
o Advisory Panel will develop policy re piracy of stat software to take through faculty senate and move up through university
    ▪ borrow wording from other institutions
    ▪ work through UCT?
o Sneaker or Alteris audit of software during fall
o Start with thorough inventory of all lab computers (work with Jay Fry)
    ▪ some labs are managed centrally and others are not
o Work with chairs/directors to get faculty to comply
o Points to send to development for outside funding

Elements of message to university community
o Culture at Kent needs to change—stealing of intellectual property/plagiarism should not be tolerated
o Violation of employment to use sw illegally
o Without control we can't negotiate with vendors
o Similar to plagiarism—not negotiable
o Reasonable, professional stand re software
o No entitlement to unlicensed software
o Too much liability to institution
o Setting bad example to students

<u>Questions</u>
Can kentlink track labs as users?
How can Alteris be used to manage software?

<u>Accessibility models</u>
Within course
students sign agreement to be billed $x, money comes back into our account establish official course fee
Online classes
Laptop loan
Labs
Borrow
E-academy

FALL TASKS

Move away from giving disks to users--no more SELLING of software at AVS counter
Have users sign user agreement; sign off on uninstall
Laptop loan – may not work; machine may not be returned in same condition; if laptop is stolen, is student responsible
Remote desktopping in to computer in library for installation

Undergrad Students borrow through KentLink; borrow one semester only, no renewals
Grad Students lease
Faculty: need cost recovery model (lease); determine marginal costs; different costs for different products reasonable

JMP--back door lab fee

Labs: no charge because labs are open use
Labs need to be audited

<u>Next meeting</u>
Principles, flow of decision making
Policy re legal use of software
Documents to give to development officer
Encryption of INI files
Host software instead of burning CDs
Cost recovering