Statistical and Qualitative Software Support Advisory Panel
May 29, 2009
1:00 to 3:00 a.m.

Attendees: Laurie Broadwater, Erica Eckert, Julie Gedeon, Steve Schindler, Barbara Schloman, Richard Serpe, Murali Shanker, Tina Ughrin, Manfred VanDulman, Kathryn Wilson

1. Meeting Minutes – approved

2. Fees and Management Decisions for Fall, 2009 handout

Purpose and elements of handout were explained
  Leasing model would require users to reassess needs every year

Decisions
  o Purchase option should be eliminated
  o Software should be installed from server; discontinue providing CDs; put executable files behind Kent login and PW
  o Need clear university policy—chairs and directors need to implement within own units
  o Advisory Panel will develop policy re piracy of stat software to take through faculty senate and move up through university
    ▪ borrow wording from other institutions
    ▪ work through UCT?
  o Sneaker or Alteris audit of software during fall
  o Start with thorough inventory of all lab computers (work with Jay Fry)
    ▪ some labs are managed centrally and others are not
  o Work with chairs/directors to get faculty to comply
  o Points to send to development for outside funding

Elements of message to university community
  o Culture at Kent needs to change—stealing of intellectual property/plagiarism should not be tolerated
  o Violation of employment to use sw illegally
  o Without control we can’t negotiate with vendors
  o Similar to plagiarism—not negotiable
  o Reasonable, professional stand re software
  o No entitlement to unlicensed software
  o Too much liability to institution
  o Setting bad example to students
Questions
Can kentlink track labs as users?
How can Alteris be used to manage software?

Accessibility models
Within course
students sign agreement to be billed $x, money comes back into our account establish official course fee
Online classes
Laptop loan
Labs
Borrow
E-academy

FALL TASKS
Move away from giving disks to users--no more SELLING of software at AVS counter
Have users sign user agreement; sign off on uninstall
Laptop loan – may not work; machine may not be returned in same condition; if laptop is stolen, is student responsible
Remote desktopping in to computer in library for installation

Undergrad Students borrow through KentLink; borrow one semester only, no renewals
Grad Students lease
Faculty: need cost recovery model (lease); determine marginal costs; different costs for different products reasonable

JMP--back door lab fee

Labs: no charge because labs are open use
Labs need to be audited

Next meeting
Principles, flow of decision making
Policy re legal use of software
Documents to give to development officer
Encryption of INI files
Host software instead of burning CDs
Cost recovering